

Document Checklist

SUPPORTING DOCUMENTS	
Applicants, Spouse, Surety, Sole Proprietor, Close Corporation, Company & Trust	
<input type="checkbox"/> 1. Proof of identification – Bar-coded ID <input type="checkbox"/> 2. Latest pay slip a. For weekly salary provide latest 4 weeks pay slips b. For commission based income provide latest 6 months commission statements <input type="checkbox"/> 3. Latest 3 months personal bank statements reflecting account name and number <input type="checkbox"/> 4. Signed offer to purchase <input type="checkbox"/> 5. Rental agreements – signed and valid for 12 months (if applicable) <input type="checkbox"/> 6. Divorce decree (if applicable) <input type="checkbox"/> 7. 6 months formal bond statements (required for switch deals) <input type="checkbox"/> 8. Personal statement of assets and liabilities, signed and dated	
<p>Sole proprietor</p> <input type="checkbox"/> 8. 6 months formal business bank statements reflecting account name and account number <input type="checkbox"/> 9. Accountants letter confirming income <input type="checkbox"/> 10. Latest signed business financial statements	<p>Close corporation</p> <input type="checkbox"/> 8. 6 months formal business bank statements reflecting account name and account number <input type="checkbox"/> 9. Accountants letter confirming income <input type="checkbox"/> 10. Latest signed business financial statements <input type="checkbox"/> 11. CK1 or CK2 (which ever is applicable)
<p>Company</p> <input type="checkbox"/> 8. 6 months formal business bank statements reflecting account name and account number <input type="checkbox"/> 9. Auditor letter confirming income <input type="checkbox"/> 10. Latest signed audited financial statements <input type="checkbox"/> 11. Company founding statement [CK29]	<p>Trust</p> <input type="checkbox"/> 8. 6 months formal business bank statements reflecting account name and account number <input type="checkbox"/> 9. Letter of authority <input type="checkbox"/> 10. Latest financial statements of trust <input type="checkbox"/> 11. Copy of full trust deed